Manual > Viewing Cause List

How can I view the cause list on the GST Portal?

To view the cause list of appeal applications on the GST Portal, perform following steps:

- 1. Access the <u>www.gst.gov.in</u> URL. The GST Home page is displayed.
- 2. Navigate to Services > User Services > Cause List

Note: You can access Cause List without logging to the GST Portal with your credentials.

Dashboard	Services 👻	GST Law	Search	Taxpayer 👻	Help 👻	e-Way Bill System	
Registration	Ledgers	Returns	Payments	User Service	es Refur	nds	
My Saved App	lications			My Applicatio	ns		
View/Download Certificates			View Notices and Orders				
View My Submissions			Contacts				
Search HSN /	Service Classif	fication Code		Holiday List			
Cause List				Feedback			
Grievance / Complaints			Generate User Id for Advance Ruling				
Furnish Letter of Undertaking (LUT)			View My Submitted LUTs				
Locate GST Practitioner (GSTP)			Engage / Disengage GST Practitioner (GSTP)				
ITC02-Pending	g for action			View Addition	al Notices/0)rders	

3. Cause List Screen is displayed.

			• in	dicates mandatory fiel
Type of Authority•		State •		uncates mandatory ner
Select	Ŧ	Select	Ŧ	
Jurisdiction		Date		
Select	•	DD/MM/YYYY	(11)	

4. From the Type of Authority drop-down list, select the type of authority.

Type of Authority•	
Select	
Select Authority for Advance Ruling (u/s 96) Appellate Authority for Advance Ruling (u/s 99) Appellate Authority (u/s 107) Revisional Authority (u/s 108)	

5. From the State drop-down list, select State in which Application was filed.

6. From the Jurisdiction drop-down list, select Jurisdiction in which Application was filed. This is not mandatory field.

7. Select **Date** using the calendar.

Note: In case you don't select any date, System will search and display the Cause List of the current day.

8. Click SEARCH.

Dashboard				
Cause List				
			• indica	tes mandatory fields
Type of Authority •		State•		
Select	*	Select	v	
Jurisdiction		Date		
Select	Ŧ	DD/MM/YYYY	m	
				SEARCH

9. Cause List of the day will be displayed. In case of no hearing scheduled for the day, following message will appear "No hearings are scheduled for date".

Cause List			 indicates mandatory fields
Type of Authority•	State		
Revisional Authority (u/s 108)	▼ Delhi	Ŧ]
Jurisdiction	Date		
Select	▼ 24/10/2018	#	
No hearings are scheduled for date - 24/10/20	18		SEARCH